



higher education  
& training

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Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA

ANNEXURE K

**MANAGEMENT OF ASSESSMENT FOR AET SUB-LEVELS 1, 2 AND 3**

**AND**

**PROGRESS REPORT FOR AET SUB-LEVELS**



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Department:  
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COLLEGE: \_\_\_\_\_  
CLC/SLC NAME: \_\_\_\_\_  
CENTRE EMIS NO.: \_\_\_\_\_  
LEARNING AREA: \_\_\_\_\_ AET LEVEL: \_\_\_\_\_

WORKING MARKSHEET AET LEVELS 1 & 2 (SHEET NO.: \_\_\_ OF \_\_\_)

NO.	SURNAME & INITIALS	FORMATIVE ASSESSMENT						TOTAL MARK ASSESSMENT TASKS 100
		ASSESSMENT TASK 1		ASSESSMENT TASK 2		ASSESSMENT TASK 3		
1.		Int.	Mod.	Int.	Mod.	Int.	Mod.	
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								
12.								
13.								
14.								
15.								

Legend: Int. – Internal Mark; Mod. – Moderated Mark

LECTURER: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

CENTRE MANAGER: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



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LEARNING AREA: \_\_\_\_\_ AET LEVEL: \_\_\_\_\_

**WORKING MARKSHEET AET SUB-LEVEL 3 (SHEET NO.: \_\_\_ OF \_\_\_)**

NO.	SURNAME & INITIALS	FORMATIVE ASSESSMENT								TOTAL MARK ASSESSMENT TASKS 100
		ASSESSMENT TASK 1		ASSESSMENT TASK 2		ASSESSMENT TASK 3		ASSESSMENT TASK 4		
		Int.	Mod.	Int.	Mod.	Int.	Mod.	Int.	Mod.	
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
11.										
12.										
13.										
14.										
15.										

Legend: Int. – Internal Mark; Mod. – Moderated Mark

LECTURER: \_\_\_\_\_  
CENTRE MANAGER: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_  
DATE: \_\_\_\_\_



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LEARNING AREA: \_\_\_\_\_ AET LEVEL: \_\_\_\_\_

**FINAL MARK SHEET AET SUB-LEVEL 3 (SHEET NO. \_\_\_ OF \_\_\_)**

SURNAME & INITIALS		CASS MARK	SUMMATIVE TASK			FINAL MARK
		Total Average Mark For 4 Common Formative Tasks	Total Common Summative Task	25% of CASS Mark	75% of Summative Task	(100%)
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						

Legend: CASS – Continuous Assessment Mark (calculated from formative assessment tasks)

LECTURER: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



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CENTRE MANAGER: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_  
DATE: \_\_\_\_\_

COLLEGE: \_\_\_\_\_  
CLC/SLC: \_\_\_\_\_  
EMIS NO.: \_\_\_\_\_  
LEVEL: \_\_\_\_\_

**MARK SCHEDULE** (SHEET NO. \_\_\_ OF \_\_\_)

No.	Admission No.	Surnames & Names Of Students (Alphabetically)	Date of Birth			Gender-F/M	Years in the Level	Learning Areas				Progression Code (RP/NRP)
			Y	M	D							
1.												
2.												
3.												
4.												
5.												
6.												
7.												
8.												
9.												
10.												
11.												
12.												
13.												
<b>AVERAGE MARK</b>												

Legend: RP = Ready to Progress; NRP = Not Ready to Progress

Centre date stamp

College date stamp

**CENTRE MANAGER:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_

**DP-ACADEMIC:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_



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## STUDENT PROGRESS REPORT

Name of CLC/SLC: _____		<i>Centre Stamp</i>					
EMIS No.: _____							
Term: _____	Year: _____						
Name of Student: _____							
ID/Passport Number: _____							
AET Level: _____							
<b>Learning Area</b>		<b>Percentage</b>				<b>Rating Code</b>	
<b>Comments:</b>							
Lecturer: _____		Signature: _____			Date: _____		
Centre Manager: _____		Signature: _____			Date: _____		
<b>Description of competence</b>	<b>Outstanding Achievement</b>	<b>Meritorious Achievement</b>	<b>Substantial Achievement</b>	<b>Adequate Achievement</b>	<b>Moderate Achievement</b>	<b>Elementary Achievement</b>	<b>Not Achieved</b>
<b>Percentage</b>	80 – 100	70 – 79	60 - 69	50 – 59	40 - 49	30 - 39	0 - 29
<b>Rating Code</b>	7	6	5	4	3	2	1