



higher education  
& training

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA



## PORTOFOLIO OF ASSESSMENT AND PORTFOLIO OF EVIDENCE DOCUMENT



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**LECTURER FILE COVER PAGE**

COLLEGE: \_\_\_\_\_

CLC/SLC: \_\_\_\_\_

LECTURER: \_\_\_\_\_

LEARNING AREA: \_\_\_\_\_

LEVEL: \_\_\_\_\_

YEAR: \_\_\_\_\_



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**STUDENT FILE COVER PAGE**

COLLEGE: \_\_\_\_\_

CLC/SLC: \_\_\_\_\_

STUDENT: \_\_\_\_\_

LEARNING AREA: \_\_\_\_\_

LEVEL: \_\_\_\_\_

YEAR: \_\_\_\_\_



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**STUDENT PROFILE**

COLLEGE: \_\_\_\_\_

CLC/SLC NAME: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_

ID NUMBER: \_\_\_\_\_

GENDER: \_\_\_\_\_

HOME ADDRESS (PHYSICAL ADDRESS): \_\_\_\_\_

\_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

CONTACT NUMBER: \_\_\_\_\_

HOME LANGUAGE: \_\_\_\_\_

HIGHEST STANDARD PASSED: \_\_\_\_\_

OCCUPATION: \_\_\_\_\_

PREVIOUS WORK EXPERIENCE: \_\_\_\_\_

MARITAL STATUS: MARK WITH X

DIVORCED \_\_\_\_\_ NEVER MARRIED \_\_\_\_\_ MARRIED \_\_\_\_\_ WIDOWED \_\_\_\_\_

LEVEL THAT YOU ARE DOING: \_\_\_\_\_

SIGNATURE (STUDENT) \_\_\_\_\_

SIGNATURE CENTRE MANAGER/SUPERVISOR \_\_\_\_\_



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## LEARNING AREA PORTFOLIO DECLARATION

COLLEGE: \_\_\_\_\_ CLC/SLC: \_\_\_\_\_

LEARNING AREA: \_\_\_\_\_ LEVEL: \_\_\_\_\_

FULL NAME OF A STUDENT: \_\_\_\_\_

### Statement by Student

I declare that the work contained in this portfolio is my own original work. I understand that if this is found to be untrue, I am liable to have my portfolio marks disqualified and not counted towards my Formative assessment Results.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_



**LECTURER'S CURRICULUM VITAE**

NAME: \_\_\_\_\_

ID.NO: \_\_\_\_\_

PERSAL NO: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

QUALIFICATIONS: \_\_\_\_\_  
\_\_\_\_\_

GENDER: \_\_\_\_\_

EXPERIENCE: \_\_\_\_\_

YEARS IN CET: \_\_\_\_\_

YEARS IN MAINSTREAM SCHOOL: \_\_\_\_\_



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ITEM	PAGE/S
1. LECTURER’S CURRICULUM VITAE	[Greyed out]
2. COPY OF IDENTITY DOCUMENT	[Greyed out]
3. PERSONAL TIME TABLE	[Greyed out]
4. NATIONAL ASSESSMENT GUIDELINES	[Greyed out]
5. LESSON PLAN	[Greyed out]
6. PLACEMENT TASK AND TOOL	[Greyed out]
7. LIST OF ENROLLED STUDENTS – FOR LEARNING AREA	[Greyed out]
8. ATTENDANCE REGISTER	[Greyed out]
9. ASSESSMENT TASKS – INSTRUMENTS AND TOOLS	[Greyed out]
10. ADDITIONAL TASKS	[Greyed out]
11. WORKING MARK SHEET	[Greyed out]
12. MARK SCHEDULE	[Greyed out]
13. MODERATION REPORT/S	[Greyed out]



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3. PLACEMENT RESULTS/ STATEMENT OF RESULTS/REPORT/CERTIFICATE	
4. CORE ENTRIES: COMMON FORMATIVE ASSESSMENT TASKS.	
6. CORE ENTRIES - ADDITIONAL TASKS	
7. DECLARATION BY STUDENT	