



**higher education
& training**

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



REQUEST BID NUMBER: KZN 07/2021

TENDER FOR THE APPOINTMENT OF A SUITABLE SERVICE PROVIDER TO PROVIDE LEARNER TEACHER SUPPORT MATERIAL (TEXTBOOKS) FOR THE KWAZULU-NATAL COMMUNITY EDUCATION AND TRAINING COLLEGE FOR THE PERIOD OF 12 MONTHS.

Issued and prepared by

KwaZulu-Natal Community Education and Training

17 Kosi Place, Springfield

Umngeni Business Park

4000

Tender document quires

Contact Person: SCM@KZN.CETC.edu.za

Telephone: 031 350 4366

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1. BACKGROUND

- 1.1 The CET came into existence on 1 April 2015 when the Public Adult Learning Centres (PALCs) migrated from the Provincial Education Departments (PEDs) to the CET Colleges, resorting under the Department of Higher Education and Training (DHET). The mandate of the college is to provide quality and relevant education and training programmes for youth and adults to improve their livelihoods. The College, through the Community Learning Centres, offer programmes that will ensure that learners attain skills that will enable them to either find employment or establish their own enterprises.

- 1.2 The College is situated in KwaZulu-Natal Province, South Africa. Governance of the College rests with the Council subject to the relevant statutes and policies. Management of the college consists of the Principal and Deputy Principals. The CET College operates in accordance with the requirements, rules and regulations laid down in the following documents:
 - 1.2.1 The Continuing Education and Training Act, Act 16 of 2006; and
 - 1.2.2 National Norms and Standards for Funding Community Education and Training Colleges.

2. PURPOSE AND OBJECTIVE OF THE PROJECT

The purpose of this document is to invite proposals from service providers to provide the textbooks, for the KwaZulu-Natal Community Education and Training College (KZN CETC).

3. SCOPE OF WORK

The appointed service provider will provide textbooks material and delivered to the districts affirmed addresses that are provided in the Annexure 1.

4. DURATION

The contract will be valid for Twelve months starting from the award date.

5. SPECIFICATION

The textbooks order is clustered in a form of student workbooks and the facilitators/teachers guide.

Below is the list of textbooks that are required and their codes and ISBN numbers.

AET TEXT BOOKS ISBN NUMBERS AND CODES			
ISBN NO.	CODE	DETAILS	
9780702178009	LIFO	LIFE ORIENTATION NQF1 WB	WORKBOOK
9780702187391	LIFO	LIFE ORIENTATION NQF1 FG	FACILITATOR GUIDE
9780702189913	MMSC	MATHEMATICS AND MATHEMATICAL SCIENCE WB	WORKBOOK
9780702189920	MMSC	MATHEMATICS AND MATHEMATICAL SCIENCE FG	FACILITATOR GUIDE
9780702197758	MATHSLIT	MATHEMATICAL LITERACY WB	WORKBOOK
9780702197802	MATHSLIT	MATHEMATICAL LITERACY FG	FACILITATOR GUIDE
9780702197741		COMMUNICATION IN ENGLISH WB	WORKBOOK
9780702197789		COMMUNICATION IN ENGLISH FG	FACILITATOR GUIDE
9781928409250		COMMUNICATION IN ISIZULU WB	WORKBOOK
9781928409335		COMMUNICATION IN ISIZULU FG	FACILITATOR GUIDE
9780702190001	TRVT	TRAVEL AND TOURISM WB	WORKBOOK
9780702190018	TRVT	TRAVEL AND TOURISM FG	FACILITATOR GUIDE
9780702189876	AGR	AGRICULTURE WB	WORKBOOK
9780702189883	AGR	AGRICULTURE FG	FACILITATOR GUIDE
9781919755427	AAAT	APPLIED AGRICULTURE AND AGRICULTURAL TECHNOLOGY	WORKBOOK
9781919813851	AAT	APPLIED AGRICULTURE AND AGRICULTURAL TECHNOLOGY	FACILITATOR GUIDE
9781920370170	EMSC	ECONOMIC AND MANAGEMENT SCIENCE WB	WORKBOOK
9781920370213	EMSC	ECONOMIC AND MANAGEMENT SCIENCE FG	FACILITATOR GUIDE
9780702172304	NATS	NATURAL SCIENCE WB	WORKBOOK
9780702197772	NATS	NATURAL SCIENCE FG	FACILITATOR GUIDE
9780702172144	HSSC	HUMAN AND SOCIAL SCIENCES WB	WORKBOOK
9781485105350	HSSC	HUMAN AND SOCIAL SCIENCES FG	FACILITATOR GUIDE
9781775652823	ECDV	EARLY CHILDHOOD DEVELOPMENT WB	WORKBOOK
9781919813851	ECDV	EARLY CHILDHOOD DEVELOPMENT FG	FACILITATOR GUIDE
9780702189890	AAC	ARTS AND CULTURE WB	WORKBOOK
9780702189937	AAC	ARTS AND CULTURE FG	FACILITATOR GUIDE
9780702189968	SMME	SMALL MICRO MANAGEMENT ENTERPRISE WB	WORKBOOK
9780702189975	SMME	SMALL MICRO MANAGEMENT ENTERPRISE FG	FACILITATOR GUIDE
9780702180675	WHRT	WHOLESALE AND RETAIL WB	WORKBOOK
9780702180699	WHRT	WHOLESALE AND RETAIL FG	FACILITATOR GUIDE
9780702189944	INCT	INFORMATION COMMUNICATION TECHNOLOGY WB	WORKBOOK
9780702189951	INCT	INFORMATION COMMUNICATION TECHNOLOGY FG	FACILITATOR GUIDE
9780702189982	TECH4	TECHNOLOGY	WORKBOOK
9780702189999	TECH4	TECHNOLOGY	FACILITATOR GUIDE
9780702189852	ANHC	ANCILLARY HEALTH CARE WB	WORKBOOK
9780702189869	ANHC	ANCILLARY HEALTH CARE FG	FACILITATOR GUIDE

Below is the table displaying the quantities of the textbooks required and the districts they should be delivered to.

KWAZULU-NATAL COMMUNITY EDUCATION COLLEGE TEXTBOOKS ORDER 2021													
Specification	Amajuba	Umkhanyakude	ILembe	King C	Umlazi	Umzinyathi	Uthukela	Umgungundlovu	Zululand	Harry Gwala	Pinetown	Ugu	TOTAL
Textbooks													
English WB	210	340	230	40	868	215	145	120	763	260	730	600	4521
English TG	44	30	23	20	34	26	24	11	30	20	25	20	307
Life orientation WB	4417	330	230	120	649	300	145	160	718	260	645	600	4357
Life orientation TG	86	30	5	20	35	31	34	19	30	20	20	38	368
MATHS LIT WB	280	240	230	120	421	215	145	180	758	100	375	600	3664
Maths lit TG	37	62	20	20	25	26	24	17	30	20	30	38	349
MATHS SC WB	120	110	120	40	335	200			155	100	240	50	1470
MATHS SC TG	10	20	10	8	20	20			25	20	20	15	168
Natural sciences WB	20	240	0	40	20		60	80	45	60	50		615
Natural sciences TG	2	10	0	10	18		6	6	10	10	15		87
EMSC WB	252	200	80	75	250	250	60	60	105	60	50	600	2042
EMSC TG	22	15	5	13	20	21	2	6	15	10	15	30	174
WHRT WB	23	120	230	84	130	200	60	65	100	40	45	550	1647
WHRT TG	7	20	5	13	9	21	3	12	10	5	10	20	135
SMME WB	23	240	230	45	120	220	30		158	65	50	600	1781
SMME TG	7	15	5	15	7	23	3		15	10	5	38	143
AAAT WB	70	150		20			50	65	58	185		550	1148
AAAT TG	9	15		5			3	17	7	20		38	114
TECHNOLOGY WB													
TECHNOLOGYTG													
ANHC WB	180	260	350	120	420	300	150	180	413	170	275	550	3368
ANHC TG	36	20	5	20	22	31	24	17		15	30	38	258
ECDV WB	200	260	400	100	800	300	150	165	250	110	275	600	3610
ECDV TG	21	15	10	30	41	31	24	40		10	20	38	280
HSSC WB			0	40	90			20	80	130	180		540
HSSC TG			0	4	7			2	6	15	15		49
INCT WB	40		0	45	130		60	45	233		150		703
INCT TG	5		5	8	8		6	7	20		15		74
TRVT WB	210	260	0	15	189	45	24	35	158	130	120		1186
TRVT TG	44	15	0	15	15	5	10	6	20	15	10		155
IsiXhosa WB			0							245			245
IsiXhosa FG			0							20			20
Arts & culture WB			0		60	15			108	170			353
Arts & culture TG					4	5			10	20			39
Isizulu WB				10		30			313	75	30		458
Isizulu TG													
TOTAL	6375	3017	2193	1115	4747	2530	1242	1335	4643	2390	3445	5613	

The textbooks will be delivered as and when requested by the College.

6. COMPLIANCE REQUIREMENT

Note to the Prospective service provider or Bidders: Compulsory submissions in disqualification (Failure to submit any of the following will result in disqualification)

- All bids submitted should remain valid for the period of 90 days after bid closing date.
- Fully complete and sign the KZN CET College Supplier Database Form
- Submit letter of good standing.

- AET textbook and code **Pricing Schedule Listing** should be included in separate sheet indicating cost per unit.
- Valid original tax certificate (including SARS valid pin for confirmation certificate to be included).
- Municipal clearance certificate certifying that no municipal rate and service charges are owed by the bidder and any of its directors to college or any other municipality where the bidder's business operation located, are in arrears for more than 3 months.
- Certified copy of BBEE certificate issued by Verification Agency by SANAS or Sworn Affidavit in relation to the BBEE status of the company.
- Copies of ID Documents of all directors or members and all submitted certificate must be certified with certification not older than 3 months.
- Company Registration Form (CIPRO /CIPC)
- The bid will be evaluated according to Preferential Procurement Policy Framework Act. Failure to submit will result in zero points score for BBEE points.
- Company profile with 5 traceable references header where similar service required was rendered.
- Proof of Application registration report (showing supplier number and Unique reference number)
- Fully completed **SBD 1; SBD 2, SBD 3, SBD 4; SBD 6, SBD7 SBD 8; SBD 9 AND GENERAL CONDITIONS OF CONTRACTS.**
- Bidders received after the published closing date will not be considered and will not be opened.

Failure to supply all required and supplementary information will result in the tender being deemed disqualified and the tender will be not considered for award.

9. EVALUATION CRITERIA

Proposal must be placed in the sealed envelope and clearly marked – “Tender proposal – The Provision of Courier services” and placed in the tender box Kwa Zulu-Natal Community Education and Training College head office at located at first floor, 17 Kosi Place Springfield, Umngeni Business Park no longer than 20 August 2021 before 11 am on closing date.

Bids will be evaluated on one stage:

Preferential Point System, Price and BBBEE Points.

Phase One of Evaluation – Price and Preferential Point	
BBBEE score	10
Price	90
Total	100

7. COMMUNICATION

For any enquiries regarding this tender, please contact through email SCM@KZN.CETC.edu.za or 031 350 4366 during the office hours.

7:30 am – 16:15 pm

KWA ZULU –NATAL COMMUNITY EDUCATION AND TRAINING COLLEGE\

17 KOSI PLACE SPRINGFIELD

UMNGENI BUSINESS PARK

DURBAN

4001

Queries related to Specification

Name: Mrs. N Mncube

Contact number: 031 350 4364

Email address: Mncube.n@dhet.gov.za

Queries relating to Tender Documents

Name: Mrs. N Kumalo

Contact number: 031 350 4363

Email address: Nkumalo@kzn.cetc.edu.za and SCM@KZN.CETC.EDU.ZA

ANNEXURE 1- DELIVERY ADDRESSES

Contact Details and Points of Delivery
AMAJUBA DISTRICT C935 Ematshekesheni Osizweni Zithuthukise Primary. Mrs LPF Mbatha 0840378071
ILEMBE DISTRICT Ilembe District Dept of Education Office 142 AET corner Link Rd and Ascot building KwaDukuza Opposite Fire Emergency. Miss S Mkhize 0732390531
HARRY GWALA DISTRICT 1 Nkululeko Road Bhongweni Kokstad, Kokstad Skills Centre. Mrs Dlomo 0731921113
UGU DISTRICT Lot 2538, Ray Nkonyeni Rd, Gamalakhe Circuit Office. Mrs Nzimande 0839757853
UMGUNGUNDLOVU DISTRICT 114 Pietermaritz Street, Pietermaritzburg, 3201 Umgungundlovu. Miss Campbell 0824014602
UMKHANYAKUDE DISTRICT uMkhanyakude Education District corner of Themba lethu and Klebe Str, Block A Room 38. Mr Ndlazi 0715991010
KING CETSHWAYO DISTRICT UMFOLOZI TVET ESIKHAWINI CAMPUS Mrs Mkhize 0825024015
UMZINYATHI DISTRICT 92A Mzuvele Street, Sithembele Location, Glencoe. Mrs Sithebe 0724233345

UTHUKELA DISTRICT

Kings and Queens Esigodlweni Area Estcourt Weenen Road.

Mrs Molefe 0731824760

ZULULAND DISTRICT

Hlabangani Street, Bhekuzulu Loc, Vryheid USizuZulu Centre.

Mr Ndlovu 0735705383