

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (KWA ZULU NATAL CET COLLEGE (DHET))					
BID NUMBER:	KZNCETC 16/2022	CLOSING DATE:	02/12/2022	CLOSING TIME:	11:00AM
DESCRIPTION	TENDER FOR THE APPOINTMENT OF A SUITABLE SERVICE PROVIDER TO PROVIDE ICT EQUIPMENT, FURNITURE AND MOBILE COMPUTER LABORATORIES TO THE KWAZULU-NATAL COMMUNITY EDUCATION AND TRAINING COLLEGE.				
BID RESPONSE DOCUMENTS MAY BE PLACED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
17 Kosi Place Springfield					
Umngeni Business Park					
4000					
First, floor					
COMPULSORY BRIEFING SESSION					
DATE: 28 NOVEMBER 2022					
TIME: 10:00AM					
VENUE: 17 KOSI PLACE, BOARDROOM					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Mrs. N Kumalo		CONTACT PERSON	Mr. P VINATI	
TELEPHONE NUMBER	031 350 4366		TELEPHONE NUMBER	031 350 4365	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	SCM@KZN.CETC.edu.za		E-MAIL ADDRESS	PVinati@KZNCETC.edu.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX]		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX]	
	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?

YES NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?

YES NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

YES NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED--(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:



higher education
& training

Department
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



KWAZULU-NATAL COMMUNITY EDUCATION & TRAINING COLLEGE

SITE	CENTRE NAME	PHYSICAL ADDRESS	PROJECT PLAN FOR CENTRE
1	Ilungelolethu CLC	Zithuthukise Primary School, 935 C Block, Osizweni Area, Osizweni	Mobile laboratory with computers
2	Phindangene CLC	1 Hall Drive, Lamontville, Durban, 4027	Mobile laboratory with computers
3	Edna Gazu CLC (121 Bataillon)	Road L704, Nkanjini Area (next to Intuthuko Special School), Emabundeni, Hlabisa 3937	Mobile laboratory with computers
4	Dokkies CLC	80 Bartle Rd, Dokkies, Umbilo	Computers Installations in existing computer rooms with renovations
5	UsizuZulu CLC	559 Hlabangani Street, Vryheid	Computers Installations in existing computer rooms with renovations

Item No.	Name of item	Specification	Quantity	Unit Price	Totals
	Desk top computer (LENOVO, DELL or any reputed international brand)	Processor Speed Cache Memory Chipset	70		
		Intel® 11th generation Core™ i5- 11700 Quad Core 3.20-3.60 GHz 12MB L3 Cache Intel® Q170 Chipset			

Memory	8GB (1x8GB) Non-ECC DDR3 1600MHz SDRAM
Hard Drive Graphics	Memory expandable up to 16GB, Up to Four DIMM slots; Non-ECC dual-channel 512GB 7200 rpm SSD Intel® HD Graphics 530
Networking	Integrated Intel® Intel i219-V Ethernet LAN 10/100/1000
Audio	Internal Business audio speaker
Port	External USB: 6 x 3.0 (2 front/4 rear) and External USB: 4 x 2.0 (2 front/2 rear - 1 front with PowerShare); 1 Internal USB 2.0; 1 RJ-45; 1 Serial; 2 Display Port 1.2; 1 HDMI 1.4; 2 PS/2; 1 UAJ, 1 Line- out; 1 VGA (optional), 1 Mic-in & 1 Headphone out (front) 1 Mic-in/Line- in & 1 Line-out(rear)
Security	Trusted Platform Module (TPM) 1.2
Number of Drives	1 internal 3.5" HDD (convertible to 5.25" ODD)

	<p>2 internal 2.5" HDD 1 external slim ODD 1 full height PCIe x16, 1 full height PCIe x16 (wired x 4) 1 full height PCIe x1, 1 full height PCI 1 M.2 (22x80mm)</p>									
	<p>Expansion Slots</p>	<p>Monitor</p>	<p>Keyboard Mouse</p>	<p>Power supply Unit</p>	<p>Operating System & chassis, headphone</p>	<p>Processor Speed Intel® 11th generation Core™ i7-11700 Quad Core 3.20-3.60 GHz Cache Memory 12MB L3 Cache Chipset Intel® Q170 Chipset</p>	<p>Memory 16GB (1x16GB) Non-ECC DDR3 1600MHz SDRAM</p>	<p>Hard Drive 1TB 7200 rpm SSD Graphics Intel® HD Graphics 530</p>	<p>Optical Drive 16x DVD+/-RW Drive</p>	<p>Networking</p>
	<p>Desk top computer (LENOVO, DELL or any reputed international brand)</p>									
							<p>5</p>			

Audio	Internal Business audio speaker External USB: 6 x 3.0 (2 front/4 rear) and External USB: 4 x 2.0 (2 front/2 rear - 1 front with Power Share); 1 Internal USB 2.0; 1 RJ-45; 1 Serial; 2 Display Port 1.2; 1 HDMI 1.4; 2 PS/2; 1 UAJ, 1 Line-out; 1 VGA (optional), 1 Mic-in & 1 Headphone out (front) 1 Mic-in/Line-in & 1 Line-out(rear)
Port	
Security	Trusted Platform Module (TPM) 1.2
Number of Bays	1 internal 3.5" HDD (convertible to 5.25" ODD) 2 internal 2.5" HDD 1 external slim ODD 1 full height PCIe x16 ,1 full height PCIe x16 (wired x 4) 1 full height PCIe x1 , 1
Expansion Slots	Full height PCI 1 M.2 (22x80mm)
Monitor	24 inch LED MONITOR widescreen
Keyboard	USB Business Keyboard
Mouse	USB Optical Mouse
Power supply	Standard 450W PSU Active PFC Mini Tower (MT)
Unit	

		Operating System	Windows 11 Professional English 64bit (Includes Windows 10 Pro Original License)			
		Chassis: vertical	With Mesh side panel, Standard Headphone, CD/DVD drive			
		All workstations and desktop computer must be supported with Original				
	3	Software	Microsoft Windows-10 License software both operating system and Functional application like windows and install.	75		
		Plotter (brand HP, Canon, Epson or equivalent international brand)	Design Jet plotter 36", support all option-like internet, usb, print (both color and black 7 white), dimension (61x27x51) around, Memory standard – 32 MB or more, print resolution 1200x600 dpi black or more, for color 600x600 dpi, print languages- Adobe PostScript 3TM, HP-GL/2, HP-GL, HP-GL, CALS G4, Warranty : 1 year or more	5		
			Physical Size 77 5/8" W x 51 5/8" H x 6" D (For 685) Weight -51 lb. (around)			
	5	Smart Board (International reputed brand	Number of touch points -Two touch points Installed software SMART Notebook™ collaborative learning Remote control, installation. Warranty : 1 year or more	5		
			8 X4', good quality. Wall hanging type. One duster and installation.	5		
	6	White Board				
	7	Intranet connection with LAN	Net Working Line in/c switch, Cable Connection etc for 75 computers and printers with all necessary accessories.	80		

8	Internet solution	42 U Rack, 24 port Switch, Red hat Linux (30 user License), Cloud Backup utility Software, Wireless access points, Network/Bandwidth management Software (Cybernetra or Equivalent), UPS (30 KVA), Network Printer	5		
9	Server or Cloud infrastructure	Server - HPE Proliant Server DL380 Gen10 Intel XEON 4214R 12-core 12 x 32GB DIMM 5 x 2.4TB SAS HDD 2 x Hot-Plug LFF Dynamic Smart Array S100i SATA No Optical 450W , AWS x86-based EC2 instances Intel's 8th generation 3.2 GHz (4.6 GHz turbo) Core i7 processors, 6 physical and 12 logical cores, 32 GiB of memory supply UPS (30KVA)	1		
10	Furniture	Computer Tables and chair set.	75		
11	Storage Facility	2 door storage cabinet	5		
12	Visual Studio	Microsoft Visual Studio integrated development environment from Microsoft.	75		
13	Visual Studio Code	Visual Studio Code, the source-code editor from Microsoft for Windows	75		
14	Android Studio	The official integrated development environment for Google's Android operating system	75		
15	Adobe captivate	Authoring tool that is used for creating eLearning content such as software demonstrations, software simulations, branched scenarios	75		
16	Adobe XD	Vector design tool for web and mobile applications,	75		
17	Adobe Photoshop	The raster graphics editor from Adobe Inc	75		
18	Flutter	UI software development kit from Google	75		
19	Arduino Advanced Kit	Single-board microcontrollers and microcontroller kits for building digital devices	75		
20	Microsoft Office suite	Family of client software, server software, and services from Microsoft	75		
21	Team Viewer	Remote access and remote-control computer software	75		

22	Mobile Lab Classroom Units	Size and 7m x 7m; Minimum features -- Aircon; windows; blinds and electricity; Network cable; Connectivity	3	
				Sub Total
				VAT (15%)
				Total

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned,
(name)..... in
submitting the accompanying bid, do hereby make the following
statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2011

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R1 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R1 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated to exceed/not exceed R1 000 000 (all applicable taxes included) and therefore the 90/10 system shall be applicable.

1.3 Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution.

1.3.1 The maximum points for this bid are allocated as follows:

	POINTS
1.3.1.1 PRICE	80
1.3.1.2 B-BBEE STATUS LEVEL OF CONTRIBUTION	20
Total points for Price and B-BBEE must not exceed	100

1.4 Failure on the part of a bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) or a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.5 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- 2.1 **“all applicable taxes”** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- 2.2 **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- 2.3 **“B-BBEE status level of contributor”** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- 2.4 **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- 2.5 **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- 2.6 **“comparative price”** means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;
- 2.7 **“consortium or joint venture”** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- 2.8 **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- 2.9 **“EME”** means any enterprise with an annual total revenue of R5 million or less .
- 2.10 **“Firm price”** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- 2.11 **“functionality”** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- 2.12 **“non-firm prices”** means all prices other than “firm” prices;
- 2.13 **“person”** includes a juristic person;
- 2.14 **“rand value”** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- 2.15 **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;
- 2.16 **“total revenue”** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the *Government Gazette* on 9 February 2007;

- 2.17 **“trust”** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- 2.18 **“trustee”** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

3. ADJUDICATION USING A POINT SYSTEM

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts;.
- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- 3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.
- 3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

4. POINTS AWARDED FOR PRICE

4.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

P_{\min} = Comparative price of lowest acceptable bid

5. Points awarded for B-BBEE Status Level of Contribution

- 5.1 In terms of Regulation 5 (2) and 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	8	16
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

- 5.2 Bidders who qualify as EMEs in terms of the B-BBEE Act must submit a certificate issued by an Accounting Officer as contemplated in the CCA or a Verification Agency accredited by SANAS or a Registered Auditor. Registered auditors do not need to meet the prerequisite for IRBA's approval for the purpose of conducting verification and issuing EMEs with B-BBEE Status Level Certificates.
- 5.3 Bidders other than EMEs must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.
- 5.4 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- 5.5 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 5.6 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 5.7 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- 5.8 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

6. BID DECLARATION

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

7. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.3.1.2 AND 5.1

7.1 B-BBEE Status Level of Contribution: = (maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or an Accounting Officer as contemplated in the CCA).

8 SUB-CONTRACTING

8.1 Will any portion of the contract be sub-contracted? YES / NO (delete which is not applicable)

8.1.1 If yes, indicate:

- (i) what percentage of the contract will be subcontracted?%
- (ii) the name of the sub-contractor?
- (iii) the B-BBEE status level of the sub-contractor?
- (iv) whether the sub-contractor is an EME? YES / NO (delete which is not applicable)

9 DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm

9.2 VAT registration number :

9.3 Company registration number

:

9.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....

9.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider

Other service providers, e.g. transporter, etc.
[TICK APPLICABLE BOX]

9.7 Total number of years the company/firm has been in business?

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct;
- (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- (iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution

WITNESSES:

1.

2.

.....
SIGNATURE(S) OF BIDDER(S)

DATE:.....

ADDRESS:.....

.....

.....

AUTHORITY TO SIGN A BID

The Tenderer must indicate the enterprise status by ticking the appropriate box hereunder.

SOLE PROPRIETOR	CLOSE CORPORATION	PARTNERSHIP	COMPANY	JOINT VENTURE/CONSORTIUM	
				Incorporated	
				Unincorporated	

SIGNATURE OF AUTHORISED REPRESENTATIVE/SIGNATORY:

IN HIS/HER CAPACITY AS: _____

DATE: _____

SIGNED ON BEHALF: _____

NAME IN BLOCK LETTERS: _____

WITNESSES:

1. _____

2. _____

CHECKLIST

Documents/Requirements	Yes	NO
1. Valid Tax Clearance Certificate submitted with tender documents		
2. Company Registration (CIPRO/ CIPC)		
3. BBBEE Certification or Sworn Affidavit indicating the BBBEE status		
4. SBD 1 duly completed		
5. SBD 4 – Declaration of interest duly completed		
6. SBD 3.3 – Pricing schedule duly completed		
7. SBD 6.1 – Preference points duly completed		
8. Proof of residence (to confirm address and existence of provider)		
9. CSD Registration Reports		
10. Tender Standard Bid Documents fully completed		
11. Letter of good standing (Department of Labour)		
12. Submission of list of similar projects done in the past 3 to 5 years with contacts of responsible manager, value, and duration of the projects		