



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



INVITATION TO SERVE ON AUDIT AND RISK COMMITTEE MEMBER (REF NO: 02/2021)

KwaZulu Natal Education and Training College, a Continuing Education & Training institution under the Ministry of Higher Education and Training, hereby invites applications from suitably qualified persons to serve as members of its Audit and Risk Committee, as required by the Public Finance Management Act (PFMA), Act No 1 of 1999 as amended by Act 29 of 1999 and the Treasury Regulations issued in terms of the PFMA.

The purpose of this body is to manage all governance related matters pertaining to External audit, internal audit, and risk management within the CET College.

Remuneration package:

Members will be remunerated according to the tariffs approved by the National Treasury. The Term of Office of the Committee will be for a period of three (3) years.

Requirements:

- BCom Degree/Honours in Finance, Accounting or Auditing or Equivalent
- C.A. (SA), CIA, CISA and related professional qualifications will be of advantage.
- Relevant experience in Corporate Governance and Financial Management
- At least five (5) years executive experience gained in the field of accounting, auditing, and/or risk management,
- An understanding of Risk Management practices and internal financial controls
- Knowledge and understanding of and exposure to legislation, policies, and standards such as PFMA and its
- Regulations, GRAP and National Treasury Regulations and Guidelines and practice notes relevant to the Department of Higher Education and Training
- Knowledge and understanding of the internal and external auditing processes.
- An understanding of Information Technology Governance
- An understanding of the Governance processes within the Public Sector
- Excellent Communication Skills (verbal and written) and Analytical Reasoning abilities
- Preference will be given to applicants with experience in serving on Audit Committees of Government Departments

Key Responsibilities: The Audit Committee will, inter alia:

- Oversee the integrity of integrated reporting.
- Oversee the integrity of financial statements, accounting practices and the adequacy of internal controls.
- Oversee the Internal Audit function
- Oversee the enterprise-wide risk management processes and Governance.
- Assist the Principal, who is the Accounting Officer, in the effective execution of her responsibilities.

- Assist the Council in the execution of its fiduciary duties.
- Regulates and discharges all its responsibilities as contained in a charter, outlining the appropriate formal terms of reference.
- The Audit and Risk Committee will meet at least four (4) times a year.

Enquires: Mr. N Dlamini Tel No: (031) 350 4377 / (031) 350 4367

To apply, please submit an application letter, recent Curriculum Vitae as well as certified copies of qualification and Identity Document to the following email address:

APPLICATIONS: Applications must be addressed to the attention of: The Principal: KwaZulu-Natal CET College 17 Kosi Place, Springfield, Durban, 4001. It is preferred that due to COVID 19 Regulations, that Applications be submitted via email to HRQueries@KZN.CETC.edu.za

Closing Date: 31 March 2021 @16H00

Please take note that your application via email will be also acknowledged, however, correspondence will only be conducted with the shortlisted candidates. If you have not been contacted within one (1) month after the closing date of the advertisement, please accept that your application is unsuccessful.