



higher education  
& training  
Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA



**REQUEST BID NUMBER: KZNCETC 11/2022**

**TENDER FOR THE APPOINTMENT OF A SUITABLE SERVICE PROVIDER TO PROVIDE LEARNER TEACHER SUPPORT MATERIAL (TEXTBOOKS) FOR THE KWAZULU-NATAL COMMUNITY EDUCATION AND TRAINING COLLEGE.**

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RFP NUMBER: KZNCETC 11/2022

Date issued: 22 NOVEMBER 2022

Closing date and time: 08 DECEMBER 2022 at 11:00am

TENDER BOX ADDRESS: Note: All bids must be placed into the tender box at the KwaZulu –Natal Community Education & Training College’s central office at ,17 Kosi Place Umgeni Business Park Springfield Durban 4001, by no later than 08 DECEMBER 2022 at 11H00am

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## **1. BACKGROUND**

1.1 The CET came into existence on 1 April 2015 when the Public Adult Learning Centres (PALCs) migrated from the Provincial Education Departments (PEDs) to the CET Colleges, resorting under the Department of Higher Education and Training (DHET). The mandate of the college is to provide quality and relevant education and training programmes for youth and adults to improve their livelihoods. The College, through the Community Learning Centres, offer programmes that will ensure that learners attain skills that will enable them to either find employment or establish their own enterprises.

1.2 The College is situated in KwaZulu-Natal Province, South Africa. Governance of the College rests with the Council subject to the relevant statutes and policies. Management of the college consists of the Principal and Deputy Principals. The CET College operates in accordance with the requirements, rules and regulations laid down in the following documents:

1.2.1 The Continuing Education and Training Act, Act 16 of 2006; and

1.2.2 National Norms and Standards for Funding Community Education and Training Colleges.

## **2. PURPOSE AND OBJECTIVE OF THE PROJECT**

The purpose of this document is to invite proposals from service providers to provide the textbooks, for the KwaZulu-Natal Community Education and Training College (KZN CET College).

## **3. SCOPE OF WORK**

The appointed service provider will provide textbooks material and delivered to the districts affirmed addresses that are provided in the Annexure 1.

#### 4. DURATION

This is a **once of contract** and delivery expected in 60 days starting from the award date.

#### 5. SPECIFICATION

The textbooks order is clustered in a form of student workbooks and the facilitators/teachers guide.

Below is the list of textbooks that are required and their codes and numbers

<b><u>AET TEXT-BOOKS ISBN NUMBERS AND CODES</u></b>			
<b>ISBN NO.</b>	<b>CODE</b>	<b>DETAILS</b>	
1-920098-55-0	LIFO	LIFE ORIENTATION NQF1 WB	WORKBOOK
9781928409588	MATHSLIT	MATHEMATICAL LITERACY WB	WORKBOOK
9781920370039	LCEN	ENGLISH WB	WORKBOOK

Below is the table displaying the quantities of the textbooks required and the districts they should be delivered to.

<b>KWAZULU-NATAL COMMUNITY EDUCATION COLLEGE TEXTBOOKS ORDER 2022</b>														
<b>Textbooks</b>	<b>ISBN Numbers</b>	<b>Amajuba</b>	<b>Umkhanyakude</b>	<b>Lembe</b>	<b>King C</b>	<b>Umlazi</b>	<b>Umzinyathi</b>	<b>Uthukela</b>	<b>Umgungundlovu</b>	<b>Zululand</b>	<b>Harry Gwala</b>	<b>Pinetown</b>	<b>Ugu</b>	<b>TOTAL</b>
<b>English WB L4</b>	9781920370039	350	420	350	400	420	350	350	340	400	350	420	350	<b>4500</b>
<b>Life orientation WB</b>	1-920098-55-0	350	420	350	400	420	350	350	340	400	350	420	350	<b>4500</b>
<b>MATHS LIT WB</b>	9781928409588	270	350	260	260	350	260	260	260	350	260	350	270	<b>3500</b>
<b>TOTAL</b>		<b>970</b>	<b>1190</b>	<b>960</b>	<b>1060</b>	<b>1190</b>	<b>960</b>	<b>960</b>	<b>940</b>	<b>1150</b>	<b>960</b>	<b>1190</b>	<b>970</b>	<b>12500</b>

## 6. COMPLIANCE REQUIREMENT

***Note to the Prospective service provider or Bidders: Compulsory submissions in disqualification (Failure to submit any of the following will result in disqualification)***

- All bids submitted should remain valid for the period of 90 days after bid closing date.
- Fully complete and sign the KZN CET College Supplier Database Form
- Submit letter of good standing.
- Valid original tax certificate (including SARS valid pin for confirmation certificate to be included).
- Municipal clearance certificate certifying that no municipal rate and service charges are owed by the bidder and any of its directors to college or any other municipality where the bidder's business operation located, are in arrears for more than 3 months.
- Certified copy of BBBEE certificate issued by Verification Agency by SANAS or Sworn Affidavit in relation to the BBBEE status of the company.
- Copies of ID Documents of all directors or members and all submitted certificate must be certified with certification not older than 3 months.
- Company Registration Form (CIPRO /CIPC)
- The bid will be evaluated according to Preferential Procurement Policy Framework Act. Failure to submit will result in zero points score for BBBEE points.
- Company profile with 5 traceable references header where similar service required was rendered.
- Proof of Application registration report (showing supplier number and Unique reference number)
- Fully completed **SBD 1; SBD 3, SBD 4; AND GENERAL CONDITIONS OF CONTRACTS.**
- Bidders received after the published closing date will not be considered and will not be opened.

***Failure to supply all required and supplementary information will result in the tender being deemed disqualified and the tender will be not considered for award.***

## **7. EVALUATION CRITERIA**

Proposal must be placed in the sealed envelope and clearly marked – “Tender proposal – The Provision of Courier services” and placed in the tender box Kwa Zulu-Natal Community Education and Training College head office at located at first floor, 17 Kosi Place Springfield, Umgeni Business Park no longer than 08 December 2022 before 11h00 am on closing date.

Bids will be evaluated on one stage:

Preferential Point System, Price and BBBEE Points.

<b>Phase One of Evaluation – Price and Preferential Point</b>	
BBBEE score	20
Price	80
Total	100

## **8 COMMUNICATION**

For any enquiries regarding this tender, please contact through email [SCM@KZN.CETC.edu.za](mailto:SCM@KZN.CETC.edu.za) or 031 350 4366 during office hours.

07:30 am – 16:15 pm

Kwa Zulu–Natal Community Education and Training College  
17 Kosi Place Springfield  
Umgeni Business Park  
Durban  
4001

Queries related to Specification

Name: Ms N Nsele

Contact number: 031 350 4371

Email address: [NNsele@kzn.cetc.edu.za](mailto:NNsele@kzn.cetc.edu.za)

Queries relating to Tender Documents

Name: Mrs. N Kumalo

Contact number: 031 350 4363

Email address: [NKumalo@kzn.cetc.edu.za](mailto:NKumalo@kzn.cetc.edu.za) and [scm@kzn.cetc.edu.za](mailto:scm@kzn.cetc.edu.za)

**ANNEXURE 1- DELIVERY ADDRESSES**

Contact Details and Points of Delivery
<b>AMAJUBA DISTRICT</b> C935 Ematshekesheni Osizweni Zithuthukise Primary. Mrs LPF Mbatha 0840378071
<b>ETHEKWINI METRO (UMLAZI)</b> Dokkies Centre, 321 ZK Mathews, Umbilo, Durban. Mr BP Phakathi 0822936254
<b>ETHEKWINI METRO (PINETOWN)</b> 41 Voortrekker Ashley, Pinetown 3610 Ms TG Dlamini 0731574441/ Mr RLM Mchunu 0672770655
<b>ILEMBE DISTRICT</b> Ilembe District Dept of Education Office 142 AET corner Link Rd and Ascot building KwaDukuza Opposite Fire Emergency. Miss S Mkhize 0732390531
<b>HARRY GWALA DISTRICT</b> 1 Nkululeko Road Bhongweni Kokstad, Kokstad Skills Centre. Mrs M Dlomo 0731921113
<b>UGU DISTRICT</b> Lot 2538, Ray Nkonyeni Rd, Gamalakhe Circuit Office. Mrs BI Nzimande 0839757853
<b>UMGUNGUNDLOVU DISTRICT</b> 114 Pietermaritz Street, Pietermaritzburg, 3201 Umgungundlovu. Ms C Campbell 0824014602

**UMKHANYAKUDE DISTRICT**

**uMkhanyakude Education District corner of Themba lethu and Klebe Str, Block A Room 38.**

**Mr BJ Ndlazi 0715991010**

**KING CETSHWAYO DISTRICT**

**UMFOLOZI TVET ESIKHAWINI CAMPUS**

**Mrs PE Mkhize 0825024015**

**UMZINYATHI DISTRICT**

**92A Mzuvele Street, Sithembele Location, Glencoe.**

**Mrs DE Sithebe 0724233345**

**UTHUKELA DISTRICT**

**Kings and Queens Esigodlweni Area Estcourt Weenen Road.**

**Mrs ZA Molefe 0731824760**

**ZULULAND DISTRICT**

**Hlabangani Street, Bhekuzulu Loc, Vryheid USizuZulu Centre.**

**MS PP Thabede 0732111719**